



# KHYBER PAKHTUNKHWA CULTURE & TOURISM AUTHORITY



File No: GM (C&T) 2-2 Culture/Float/2022-23 part Vol. 1  
Dated: 22 December, 2022

## MEETING MINUTES OF TECHNICAL BID OPENING OF

### • FABRICATION OF KP FLOAT FOR 23<sup>RD</sup> MARCH PARADE 2023

The subject meeting was held on **22-12-2022 (Thursday) at 02:30 PM**, in the Conference Hall of Khyber Pakhtunkhwa culture & Tourism Authority, KPCTA.

#### CHAIRD BY:

Director Admin and Finance, KPCTA

#### IN ATTENDANCE:

General Manager Planning And Marketing, KPCTA

Manager Marketing information/Culture, KPCTA

Deputy Director Finance, KPCTA

Manager Events, KPCTA

Manager/Specialist Procurement, KPCTA

Specialist Contract Management, KPCTA (Attendance Sheet at F/A)

#### AGENDA:

To open the technical bids submitted by the firms in response to the IFB for Fabrication of KP Float for 23<sup>rd</sup> March Parade 2023.

#### PROCEEDINGS:

After recitation from the Holy Quran, the Chairman welcomed the members of the procurement committee and briefly discussed the agenda of the meeting.

- The Manager/Specialist Procurement explained that the Bid Solicitation Documents were purchased by five (5) bidders, out of which only one (1) bidder i.e M/S Glow interiors submitted his bid and attended the meeting of technical bid opening.
- The received bid was signed by all the members of the procurement committee.
- The Manager/Specialist Procurement with the permission of the Chairman opened the bid and was signed by all the members of the committee.
- It was noted that the bidder has attached the bid security (CDR) with the technical proposal instead of financial proposal which contradicts the affidavit in the Bid Solicitation documents that the bidder has to keep the Bid Security with the Financial Bid.
- As per section 20 (2) of the KPPRA Rules 2014 "the bid security shall be kept sealed in the financial proposal. In case of the single stage two envelopes, the bidder shall in addition, place an affidavit in the technical proposal stating that a bid security amounting to 2 percent without indicating the figure in the letter, has been placed in the financial proposal or bid. Otherwise the technical proposal will be considered non responsive and will be returned to the bidder after being examined by the procurement committee."
- The committee after thorough discussion decided to consider the bid non responsive and re advertise it.

The meeting ended with a mutual vote of thanks from the committee

Specialist Contract Management, KPCTA

GM (Planning & Marketing,) KPCTA

Manager Marketing / Culture, KPCTA

Manager/ Specialist Procurement, KPCTA

Manager Events, KPCTA

Deputy Director Finance, KPCTA

Director Admin & Finance, KPCTA